

**OFFICE OF SELECTMEN
6 HOLLAND STREET
PO BOX 139
MOULTONBOROUGH, NH 03254**

Selectmen's Work Session

July 21, 2016

MINUTES

Selectmen: Christopher P. Shipp, Chair, Russell C. Wakefield, Josiah H. Bartlett (absent with prior notice), Jean M. Beadle, Paul T. Punturieri; Walter P. Johnson, Town Administrator.

I. CALL TO ORDER: Chairman Shipp called the meeting to Order at 4:00 P.M.

II. PLEDGE OF ALLEGIANCE:

III DISCUSSION ITEMS:

- 1. Second Quarter Financial Review:** Heidi Davis, Finance Director, reviewed the second quarter financial report. Jean asked about the Highway Department revenue which mostly comes from the sale of wood chips, the unscheduled pumping of a number of facility septic tanks, and the estimated increase in the 2016 property values which increased as a result of a statistical update and pickups. Overall Heidi reported there are no budget concerns at this time to note and Walter agreed.
- 2. Recreation Advisory Board:** Walter presented a list of several Recreation committees and a commission's mission statements from other NH communities for the Board to review in order to assist in establishing a new mission and charge for the Town's committee. After discussion, the Board agreed by unanimous consensus that a blend of the statement for the towns of Sandwich and Holderness, with some "word-smithing," would reflect the desire of the Board for the committee. The Board also discussed the membership of the committee and agreed membership will include: one Select Board member, one school representative (to be determined by the School Board) and three at large members. The Recreation Director will be required to attend meetings whenever possible to work with the committee. Meetings of the RAB will be scheduled as needed but no less than quarterly. Current members of the RAB will be asked to apply for the committee under the new mission and charge if they wish and will be considered by the Board for reappointment.
- 3. Town Owned Property Inventory:** Walter reviewed with the Board a summary of all Town owned property that Hope has assembled. A binder with a copy of the tax card and tax map is included along with the summary lists. Copies of the inventory summary were provided to each Board member, which lists tax deeded properties, Town property to be retained, and Conservation property. This project will continue and Walter will present a staff report with a recommendation of which properties are eligible and recommended to be sold in the near future. Walter expressed appreciation for all Hope's efforts in gathering and assembling the information.
- 4. Review of Past Non-public Session Minutes:** Walter reported he is prepared to review the non-public minutes from 2006 – 2009 with the Board to determine if they should be unsealed and made public. This is to be done in non-public session.

- IV. **NON-PUBLIC SESSION:** Chris said that the Selectmen need to go into Non-Public Session per RSA 91-A:3 II (a), (b), (c) and (d), and will reconvene for adjournment only. Paul Made the Motion to go into Non-Public Session and to return for the sole purpose to adjourn. Russ Seconded. A roll call was taken: Paul – Aye; Russ – Aye; Jean – Aye; Chris – Aye. The Motion carried and the Selectmen went into Non-Public Session at 4:35 p.m.

The Selectmen exited Non-Public Session at 5:42 p.m. Paul Made the Motion to seal the minutes as it is determined that divulgence of the information discussed likely would affect adversely the reputation of a person other than a member of the public body itself, and to not disclose the minutes and decisions reached to the public until, in the opinion of a majority of the members, the aforesaid circumstances no longer apply. Russ Seconded. The Motion carried Unanimously.

Chris announced that during the Non-Public Session the Board agreed to unseal Non-Public minutes from the following dates:

02/22/2007	06/21/2007 #2,
07/21/2007	11/15/2007
12/20/2008	02/19/2009
03/05/2009	05/07/2009
05/14/2009	06/04/2009 (3pm)
06/04/2009 (7pm)	06/11/2009
09/10/2009	09/17/2009

- V. **Adjournment:** Paul Made the Motion to Adjourn. Russ Seconded.
Motion Carried Unanimously
Chris adjourned the meeting at 5:45 p.m.

Approved

Date
Respectfully Submitted
Walter P. Johnson, Town Administrator